

CHURCH OF ST. ANN

101 Cromwell Ave, S.I. NY 10304 (718) 351 0270

Dear Friends,

Congratulations! Welcome as you begin your marriage preparation here with us in St. Ann's Church. We are happy to have this opportunity to serve you and help you plan your wedding celebration that will be prayerful, joyful, and memorable.

In this brochure you will find the information you need concerning Church requirements. Our role is to make your preparation as easy as possible. The priest you meet with will be your personal contact for questions and appointments.

As you prepare for your wedding day, we sincerely hope you will come to a deeper awareness of the sacred nature of marriage and grow closer to each other with Jesus in your life. We pray that we will be able to help you live a long happy married life together.

God bless you,
Priests and Staff

Marriage Preparation Process

- 1. Reserving your date and time of wedding:** Please know that weddings are usually scheduled at least six months in advance. Weddings may be scheduled in our parish at the following times:

Saturday	1:30PM Mass/Ceremony
	2:30PM Ceremony Only
Sunday	2:45PM Mass/Ceremony
	4:00PM Mass/Ceremony

Other days: Please check with the priest.

2. Documents needed:

- a) A special baptism certificate issued for the purpose of marriage and dated no earlier than six months before your marriage.
- b) Date and place of Communion and Confirmation.
- c) The pre-marriage course certificate stating that you completed the classes.
- d) If you are not a parishioner of St. Ann's the bride will need a letter of permission and a letter of freedom to marry from her home parish. (The parish in which you have been living the past six months is your parish).
- e) A marriage license from the State of New York (it is valid for 60 days).
- f) In case where there has been a previous marriage (civil or religious) or when marrying a non-Catholic, often additional documents are needed. Please discuss it with your priest.

3. Appointments you need to schedule:

- a) The post "marriage course" appointment. The pre-marriage questionnaire (PMI) will be answered and signed at this time. Also, all the documents you have obtained will be collected from you at this meeting.
- b) The one-month away meeting. The liturgy will be reviewed based on the readings and prayers you have selected for your ceremony. Please bring with you the marriage license and the balance of the offering for the Church to this meeting.
- c) Please know that it is your responsibility to set up all appointments and have all paper work in a month before the wedding date.

4. Rehearsal:

Rehearsals are scheduled on Thursday or Friday (except first Friday of the month). Please contact your priest making wedding arrangements at least one month before your wedding to schedule your rehearsal.

5. Music:

All plans for music will be made by our Parish Music Minister, Noreen Neilson (718-979-1471), even if you have your own musicians.

6. Flowers:

Please discuss with your priest your wedding décor. Remind your florist that the Church is ready for set up ½ hour prior to the time of your wedding. We cannot be responsible for flowers left outdoors.

7. Photographs:

Please inform your photographer to speak with the priest before the ceremony to discuss any Church particulars. Discuss with the priest if you plan to take pictures after your wedding ceremony.

8. Accessories:

Please discuss with your priest if you plan to use certain runners. Rice, confetti, birdseed, balloons, etc. are not permitted inside the Church.

9. Offerings:

The total offering for the Church is \$530 including the deposit. This covers the fee for the Church, our parish musicians, sacristan and altar servers. There may be an increase in the offering for the weddings taking place in subsequent years.

Additionally, please give a refundable late fee of \$100 which will be given back to you if your wedding is not late by 20 minutes or more in starting.

The offering to St. Ann's Church for a non-parishioner couple is \$600.

10. Your Wedding Mass/Ceremony (circle one) has been reserved on our calendar for:

Day_____ Month_____ Date_____ Year_____ Time_____

The priest arranging your wedding is_____.

Please contact him for all appointments and questions.

11. Wedding Anniversary:

The Wedding Anniversary of newly married couples is celebrated in St. Ann's Church in the Spring with a Mass and refreshments. Please contact the rectory for details (718)-351-0270.